



STATE PROTOCOL CIRCULAR NOTE NO P 20 OF 2016

The Department of International Relations and Cooperation of the Republic of South Africa presents its compliments to Heads of Diplomatic Missions and International Organisations accredited to the Republic of South Africa and has the honour to convey that the Department is conducting an annual audit of the contact details of Missions.

As reference a hard copy of an Excel template that must be completed is enclosed. The electronic copy of the template is available on the Department's website at www.dirco.gov.za. Go to State Protocol and click on Diplomatic Immunities & Privileges (DIAP). The completed template under cover of a Note Verbale must be submitted at the DIAP Reception and an electronic copy of only the template emailed to mudaufj@dirco.gov.za and thobejanet@dirco.gov.za not later than **6 May 2016**, please.

Missions are further reminded that any changes in contact details must be communicated immediately to the Department via the email address provided.

The Department of International Relations and Cooperation of the Republic of South Africa avails itself of this opportunity to renew to Heads of Diplomatic Missions and International Organizations accredited to the Republic of South Africa the assurances of its highest consideration.



25 April 2016

PRETORIA

Heads of Diplomatic Missions and International
Organisations accredited to the Republic of South Africa
PRETORIA