



international relations & cooperation

Department:
International Relations and Cooperation
REPUBLIC OF SOUTH AFRICA

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To all prospective service providers

Dear Service Provider

National Treasury Central Supplier Database Registration

The Minister of Finance announced in the 2015 Budget Speech, the establishment of a Central Supplier Database as a way of simplifying the process of doing business with government.

The Central Supplier Database (CSD) will be a source of supplier information for all organs of state. The CSD will reduce the exchange of compliance documents, eliminate multiple registrations with different organs of state, and ultimately reduce the cost for both business and government by enabling electronic registration and verification processes.

As an existing service provider on the Dirco's supplier database you are required to self-register on the CSD website www.csd.org.za before **1 April 2016**. The following information will be required on the CSD:

- Supplier identification information, e.g. supplier type, identification number, supplier name, trading name and country of origin;
- Supplier contact information, e.g. preferred contact name, preferred communication method, email address, cell phone number, telephone number, etc.;
- Supplier address information, e.g. country, province, municipality, city, suburb, ward and postal code;
- Bank account information;
- Supplier tax information, e.g. valid tax number;
- Ownership information, e.g. name and identification number of directors, members, etc.;
- Association to any other suppliers, e.g. branch, consortium member, etc.;
- Commodities the supplier can supply per location.

Suppliers can access the "Supplier leaflet" on the <http://ocpo.treasury.gov.za> for any additional information

Kgoro ya Tirišano le Tšhomišano ya Dinaga tša Boditšhabatšhaba • Lefapha la Dikamano le Tshebedisano Dinaheng tsa Matjhaba • Lefapha la Dikamano tsa Boditšhabatšhaba le Tirišano • UMnyango Wezobudlelwano Nokubambisana Bamazwe Namazwe • Liliko Letebudlelwane Bemave kanye Nekusebentisana • ISebe lezobuDlelwane neNtsebenziswano yamZwe ngamaZwe • UmNyango weTjhebiswano nokuSebenzisana kweenTjhabatjhaba • Muhasho wa Vhushaka ha Dzitshakatshaka na Tshumisano • Ndzawulo ya Vuxaka bya Matiko ya Misava na Ntirhisano • Departement van Internasionale Betrekkinge en Samewerking

Kindly note that a valid email address, identity number and cell phone number are **mandatory** in order to register on the CSD.

Service providers are required to submit the following information to the DIRCO after completing the CSD self-registration:

- LOGIS Supplier Number
- Company Legal Name
- CSD Supplier Number
- CSD Supplier Registration Security code

The above information should be emailed to scmdatabase@dirco.gov.za

From 1 April 2016 the DIRCO will not do business with suppliers that are not registered on the CSD.

Please contact the database office 012 301 1051/8547/0666

DIRCO
Supply Chain Management



Mr MT Makhuvha