

COVER LETTER

[Insert your address and telephone number/ cellular number]

[Insert the date]

Department of International Relations and Cooperation (DIRCO)
Attention: Legalisation Section
OR Tambo Building
460 Soutpansberg Road
Rietondale
PRETORIA
0084

Dear Sir / Madam

LEGALISATION OF OFFICIAL (PUBLIC) DOCUMENTS

Kindly legalise the attached documentation for use in
[name the country of destination].

My e-mail address in order to forward the e-mail notification is:
[include e-mail address].

Sincerely,

[Signature]

..... [insert name/surname]