



**SOUTH AFRICAN EMBASSY
DEN SØR AFRIKANSKE AMBASSADE
OSLO**

Drammensveien 88 C, 0244 Oslo, Norway Telephone: (+47)23 27 32 20
<http://www.dirco.gov.za/oslo/>
Email: oslo.consular@dirco.gov.za

Application for Visas –Exchange Programme

Please print the BI-1738 form and **to be completed only when you are at the Embassy** in **BLACK INK** and to be submitted personally to the Embassy with the following:

1. One (1) recent passport photograph colour.
2. Copy of an agreement between the two institutions must be submitted.
3. Copy of company register for both institutions
4. Copy of SARS for the SA organization
5. Proof of funds (e.g. Signed and stamped copy of Bank Statement or confirmation from the bank). If financed or sponsored by a company/ institution a confirmation letter should be submitted.
6. proof of medical cover
7. Proof of accommodation in SA
8. Flight details
9. Medical certificate in respect of the applicant and all members accompanying the applicant.
10. Radiological report (A radiological report should not be required in respect of children under the age of 12 years or pregnant women).
11. Police clearance certificates in respect of all applicants 18 years and older, in respect of all countries where person(s) resided one year or longer.
12. Birth certificate (unabridged) where relevant to prove parenthood.
13. Marriage certificate where applicable.
14. The passport should be valid for not less than 30 days after the expiry of the intended visit. At least two unused pages should be available.
15. Receipt of proof of payment of NOK 455 to be transferred to the Embassy's AC 1503 15 38189
16. Applicants must please indicate whether the passport will be collected from the Embassy. If the passport is to be returned by mail (registered mail) the applicant is requested to forward a self addressed **stamped registered envelope**. Please forward a separate envelope for each passport. The postage fee per passport is between kr 185 to kr 200 for A5 and kr 235 for A4 size envelope.

ADDRESS: DRAMMENSVEIEN 88C. 0244 OSLO

ONLY AFTER the application forms and ALL the necessary supporting documents have been received, Consular Section will proceed with the application. From this date, the processing period will be eight (8) weeks



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NOTE: Each application is processed on merit and therefore at times may require additional information/documentation.