

ADDENDUM

Requirements

Document that must be submitted	Non-submission may result in disqualification?	
<p>Completed and signed Standard Bid Documents SBD1, SBD 4, SBD 6.1, SBD 8, SBD 9</p> <p>In case of Joint Venture arrangement, all bidders/members must also submit all the mandatory documents</p>	YES	<p>In the event the bidder fails to submit the completed documents at the time of submitting the proposal, a Bidder will be requested to submit the documents within 3 days from the date of request, failure to submit the documents will disqualify the bidder</p>
<p>Registration on Central Supplier Database (CSD)</p>	YES	<p>Bidders must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number.</p> <p>Submit proof of registration.</p>
<p>It is expected that the bidder/s will provide a detailed Proposal which will itemize all costs on services related to the event as indicated in the specifications (VAT inclusive); SBD 3.1 (completed and signed)</p>	YES	<p>Bidders are requested to only utilize the provided SBD 3.1 for costing.</p>
<p>In case of Joint Venture arrangement, a signed Joint Venture agreement must be attached.</p>	YES	

ADDENDUM

All service providers who scored less than 70 points on functionality criteria will not be considered for Price and BBEE

8.3 Price and Preference Criteria

Price Points and Preference Points

The applicable formula (80/20) will be used during the final calculation to evaluate the bid. For the remaining points, certain goals have been targeted and the points allocated for these goals are indicated in the enclosed forms SBD6.1 that must be completed in detail.

A maximum of 20 points may be allocated to a bidder for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

9. SPECIAL CONDITIONS

- 9.1 The Department reserves the right to seek sponsorship for the said event which may impact on the value of the bid to be awarded.
- 9.2 The department reserves the right to partially award the bid.
- 9.3 The Department will not award a contract to bidder/s who are tax non-compliant.
- 9.4 In the event where the bidder submits a hard copy of tax clearance certificate, the CSD verification outcome will take precedence.
- 9.5 In the case of inferior quality of items required being delivered to the Department, a reduction in price will be effected on the final invoice.

10. GENERAL CONDITIONS

- 10.1 The Government General Procurement Conditions of Contract ("GCC") will be applicable to this bid.
- 10.2 A bid proposal shall only be deemed accepted once written notice is given by DIRCO to the successful Bidder/s and a SLA has been signed and entered into by the duly authorised representatives of both parties. The successful Bidder/s shall be held solely and jointly liable for non-compliance with any of the provisions contained in this TOR and SLA by his/her/its partner/s and/or sub-contractor/s.
- 10.3 DIRCO will enter into a service level agreement (hereinafter referred to as "SLA") with the successful Bidder/s to supplement the GCC. The requirements and provisions contained herein will form an integral part of the SLA. The SLA will, among others, govern the relationship between the parties, ensure that services are provided according to specified standards and within stipulated